REGULATION ON ORGANIZING ADMISSION OF FOREIGN AND DIASPORA APPLICANTS

1. This regulation sets the procedure and conditions to organize the admission of foreign and Diaspora citizens in the research organizations of the National Academy of Sciences of the Republic of Armenia (NAS RA) and International Scientific-Educational Center of NAS RA (ISEC NAS RA).

2. The admission of foreign and Diaspora students is carried out in accordance with the governmental resolution 'Regulation on Admission of Foreign Students to Higher Educational Institutions of the Republic of Armenia, As Well As Admission of Family Members of Diplomats Working in Diplomatic Service Bodies of the Republic of Armenia Operating in Foreign Countries' № 700-Ն dated on 28 April 2011.

3. Foreign and Diaspora citizens may apply to NAS RA and ISEC NAS RA on general bases after the expertise at RA Education and Science Ministry to verify the information available in the document and to check the presence of consulate validation.

4. The registration and expertise of applicants' documents are carried out by RA Education and Science Ministry.

5. Under this regulation, those foreign and Diaspora citizens can apply to ISEC NAS RA to get Master's education, who have received Bachelor, qualified specialist and Master education and have the final document confirming the abovementioned education (diploma) in accordance with the regulation N 1193-Ն approved by RA Education and Science Minister
on 6 December 2007 'On Approving Master's Admission and Education Procedure in Higher Educational Institutions in the Republic of Armenia.'

6. Under this regulation, those foreign and Diaspora citizens can apply to ISEC NAS RA for PhD programs at NAS RA, who have received qualified specialist and Master's education and have the final document confirming the abovementioned education (diploma).

7. The admission of foreign and Diaspora students having applied to study at Master's degree programs at ISEC is based on the examination of applicants' documents.

8. The admission of foreign and Diaspora students having applied to study at PhD programs at NAS RA is carried out by ISEC NAS RA in the procedure approved in line with the requirements of the legislation of the Republic of Armenia based on the examination of applicants' documents, as well as on the positive opinion of the research paper submitted by the applicant to the relevant research organization of NAS RA.

9. Foreign citizens can study at ISEC NAS RA and the research organizations of NAS RA on the following grounds:

1) Contractual grounds (paid system),

2) Under interstate and interdepartmental agreements and contracts in the frames of the seats provided to foreign citizens with full compensation of tuition fees (free of charge) provided in the form of scholarships.

3) In the frames of the seats provided to Diaspora provided by the Government of the Republic of Armenia with full compensation of tuition fees (free of charge) provided in the form of scholarships.

10. Under this regulation, the number of paid seats is not limited for applicants, unless otherwise is stipulated by the legislation of the Republic of Armenia and the charter of ISEC NAS RA.

11. Under this regulation, the admission of applicants is carried out after the expertise at RA Education and Science Ministry to verify the information available in the document and to check the presence of consulate validation based on the letter-referrals of RA Education and Science Minister and RA ISEC NAS RA Director's decree.

12. ISEC NAS RA ensures the provision of an individual clause on receiving the entry visa and permanent residence card into the Republic of Armenia in the contract to be concluded in the Republic of Armenia.
PROCEDURE OF SUBMITTING DOCUMENTS

1. Under this regulation, the applicants to NAS RA and ISEC NAS RA 22 9UU shall submit the following documents to RA Education and Science Ministry:

1) Written application on the name of the Minister of Science and Education of RA where specialization and the name of HEI/research organization shall be mentioned,

2) Application form provided by the Ministry (See Appendix 1),

3) Health Certificate, which may also be issued by medical institutions in the Republic of Armenia,

4) Copy of all pages in the passport or certificate of birth, and the copy of baptism certificate for Diaspora applicants,

5) Copy of Bachelor/Master's Diploma verified with studied subjects and grades,

6) 4 photos sized 3x4,

7) CV in Armenian, Russian or English,

8) A research paper of around 20 pages in the chosen specialization for PhD program in Armenian, Russian or English,

2. The above-mentioned documents shall be accepted for consideration, if they are verified by the Armenian Embassy/Consulate of the given country, if otherwise is not set in the laws of the Republic of Armenia and international treaties.

3. Documents are submitted to Ministry:

1) in person or the authorized representative of the applicant,

2) via diplomatic representations of the Republic of Armenia in foreign countries,

3) via post (including e-mail) at the official address of the Ministry.

4. RA Education and Science Ministry carried out the admission of documents starting from the first ten days in July to last ten days in August, which is subject to changes according to RA Education and Science Minister's decree.

5. Those foreign and Diaspora citizens, who have received who have received Bachelor, qualified specialist and Master education abroad and have the final foreign document confirming the abovementioned education (diploma), shall submit the following documents set out in Appendix 2 for assessment and recognition of their credentials and their further
studies to National Information Center for Academic Recognition and Mobility (See Appendix 2).

5. Grounds for Temporary Residence

1. The foreign and citizens studying in NAS RA and ISEC NAS RA can apply to RA Passport and Visa Department to get a temporary residence card for one year.

2. To get a temporary residence card for one year, the following documents shall be submitted to International Relations Department of NAS RA:
   1) 3 photos sized 3.5x4.5,
   2) passport, copy of passport and notarially verified translation of passport into Armenian,
   3) certificate on being a student,
   4) health certificate,

3. A temporary residence card is issued for one year with a possibility to extend it for one year. The application for prolonging the temporary residence card shall be filed at least 30 days before its expiry.
APPLICATION FORM

for foreign applicants applying for study in the RA

1. Name __________________________ Surname __________________________
2. Date of birth (day/month/year)
3. Place of birth __________________________
4. Resident country __________________________
5. Citizenship __________________________
6. Nationality Male/Female __________________________
7. Marital status Married/Single __________________________
8. Residence Address __________________________
9. City __________________________________ Country __________________________
10. Phone __________________________________ E-mail: __________________________
11. Degree received Secondary Bachelor’s degree Master’s degree Post-graduate degree __________________________
12. Other Educational Institutions attended:______________________________
1. Ավարանլեմ
Graduated

(ազնվականության անվանումը (Name of the institution)

in

թվականով

(ազնվականության անվանումը (Name of the institution)

2. Ավարտել եմ
Finished

(ազնվականության անվանումը (Name of the institution)

in

թվականով

Այլ լեզուներ/Other languages

13. Հանցային երևանցքությունը:
Proficiency in Armenian

excellent

good

fair

none

14. ներկայացուցչի անվանումը,
Applicant's name

Apply for:

Bachelor’s degree

Master’s degree

Post-graduate degree

Educational institution chosen:

специализация

year

15. Համայնքային, մշակութային և մասնագիտական ազգակցությունների անվանումները,
Name of your membership in non-governmental cultural and professional associations:

16. Հանցային երևանցքությունը
List of scientific publications

17. Հանցային երևանցքությունը
Resident address in RA

18. Հանցային երևանցքությունը
Family members,

1. Մարդ/ Father

(անուններ/ name, ազգանուններ/ surname, ծննդյան թիվ/ date of birth)

2. Մայրը / Mother

(անուններ/ name, ազգանուններ/ surname, ծննդյան թիվ/ date of birth)

3. Եղբայրը/ Brother, sister

(անուններ/ name, ազգանուններ/ surname, ծննդյան թիվ/ date of birth)

Signature

Դատապարտություն պատճառ լուծելու նպատակով ձեռագրով: Type or print legibly.
## APPLICATION

### 1. Personal Data

<table>
<thead>
<tr>
<th>Surname</th>
<th>First name</th>
<th>Phone</th>
<th>Passport no.</th>
<th>Date of Issue</th>
<th>Authority</th>
</tr>
</thead>
</table>

### 2. Credential Presented For Evaluation

- Name of the educational institution
- Address of the educational institution (city, country)
- Actual place of studies (if differs from the educational institution’s address)
- Obtained qualification/degree
- Speciality
- Form of study (full time, part time, extern, distance, evening courses, etc.)
- Nominal length of study (years)
- Beginning of studies (month/year):
- Completion of studies (month/year):

### 3. The purpose of the credential evaluation

### 4. Previous Education
The necessary documents to be presented with the application form

- Copy of identification card
- Education Credential (original and/or translated and validated by the notary)
- Diploma Supplement, Transcript of records (original and/or translated and validated by the notary)
- Other evidences including all the degrees obtained, license for running professional activities, documents certifying the work experience.
- Payment receipt

The estimated limit for answering the request is up to 16 weeks after the appropriate documentation delivery.

*Payment Information*

<table>
<thead>
<tr>
<th>Service Name</th>
<th>Foreign citizens</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apostille Statement</td>
<td>1000 դրամ</td>
</tr>
<tr>
<td>Advisory Statement</td>
<td>7000 դրամ</td>
</tr>
<tr>
<td>Recognition Statement</td>
<td>12000 դրամ</td>
</tr>
<tr>
<td>Recognition Statement/in case of appeal/</td>
<td>20000 դրամ</td>
</tr>
<tr>
<td>Other statement</td>
<td>1000 դրամ</td>
</tr>
</tbody>
</table>

*Please note, after you applied the payment will not be returned.*

Hereby I confirm that I am aware of all the conditions mentioned above for which I sign below.

Date ___________________________ Signature ___________________________